

VILLAGE OF ROUSES POINT,
MOST ON THE COAST



NY

September 28, 2019 10am-4pm

Vendor set-up 9/27 11am-3pm, 9/28 7am

Located at the Rouses Point Civic Center
39 Lake Street, Rouses Point, NY 12979

REGISTRATION FORM

Name _____

Business Name (if applicable) _____

EIN or Tax Number (if applicable) _____

Address _____

Email _____

Phone # _____

Items to be featured: (The participation at **Most On The Coast** shall be restricted to growers, craft persons, producers of homemade products or other vendors as approved by Village of Rouses Point.) _____

You must provide your own table, chair and extension cord (if applicable). However, there are a limited amount of tables and chairs available for a fee. Once we run out of what we have we will let vendor's know.

Fees:

All sites (10'x10'): \$35 each # sites ____ x \$35= ____

Electricity: \$5.00 x \$5= ____

(Limited sites have access to electricity, please provide your own extension cord)

Table: \$5.00 # of tables ____ x \$5= ____

Chair: \$3.00 # of chairs ____ x \$3= ____

\$ _____

Amount enclosed: _____

Make check payable to Village of Rouses Point (we do not accept credit cards), P.O. Box 185, Rouses Point, NY 12979

*Include Hold Harmless Agreement with Application

**The Village of Rouses Point
Most On The Coast
Hold Harmless Agreement 2019**

All Crafter/Vendors are required to sign the Hold Harmless Agreement.

If agreement is not signed, Crafter/Vendor will not be able to participate in the 2019 Village of Rouses Point Most on the Coast. If you have any questions regarding the Hold Harmless Agreement, please contact Jessica at 518-297-5502 ext. 311 or email: civic@rousespointny.com.

By acceptance of this agreement, the exhibitor waives all claims against the Village of Rouses Point, Village of Rouses Point Civic Center &/or Village of Rouses Point Employees for any and all liability for any damage, injury, theft of loss incurred before, during, or as a result of the Village of Rouses Point Most on the Coast. The Crafter/Vendor will indemnify and hold harmless the Village of Rouses Point from any and all claims, actions, or judgments arising from and related to the Crafter's /Vendor's participation in the Most On The Coast, including the acts of the Crafters/Vendors employees and helpers.

****Anyone who is selling children's items (example: toys & items that have small objects that can be swallowed) must show proof of Insurance for liability reasons.****

Crafter/Vendor signature: _____

Printed Name: _____

Date: _____

MOST ON THE COAST 2019
RULES AND REGULATIONS

1. The event shall be known as **Most On The Coast**.
2. The person(s) selling at **Most On The Coast** agree to abide by the following Rules and Regulations.
3. The participation at **Most On The Coast** shall be restricted to growers, craft persons, producers of homemade products or other vendors as approved by Village of Rouses Point.
4. Each vendor will be responsible for all equipment and supplies for the set-up within their area (tables, scales, bags, signs, etc.) If a vendor rented a table from the Civic Center, staff will assure that tables are accessible and will assist when needed.
5. All licenses, liability insurance, seals, permits, sales tax information and other identified requirements for the sale of any item shall be the responsibility of each individual vendor.
6. Each vendor is responsible for keeping garbage neat and disposed of in provided garbage receptacles. Staff of Civic Center will bring garbage out.
7. Each vendor agrees that at any time a minimum of 75% of the products they are presenting for sale are produced by the vendor. Any exceptions to this rule MUST have prior approval from Rouses Point Civic Center Facility Manager (Jessica Shields, 518-297-5502 Ext. 311 or via email, civic@rousespointny.com).
8. All vendors must stay and be set up until 4pm. (NO EXCEPTIONS).
9. The person(s) selling at **Most On The Coast** agree to abide by the Rules and Regulations.
10. The above Rules and Regulations are to be enforced by the Facility Manager of the Civic Center, who is responsible for the overall management of the facility.
11. All product being sold at **Most On The Coast** will be juried. Pictures can either be sent with Registration Form or emailed separately to Jessica Shields, civic@rousespointny.com
12. Vendors with similar products will be limited. Please include full description of what your product material consists of. If similar products are presented, final decision on participation will be made by Rouses Point Civic Center Facility Manager.

Please attach copies of all relevant certificates, permits and licenses your business has been issued including your New York state sales tax number certificate (for non-food items.) If you do not attach them, the Facility Manager will request copies before you begin vending at the event.

