

Application No. _____

VILLAGE OF ROUSES POINT
P.O. BOX 185, 139 LAKE STREET
ROUSES POINT, NY 12979
518-297-5502

APPLICATION TO DO BUSINESS

Applicant Name: _____
Address: _____
Phone #/Email: _____

Business Name: _____
Address: _____
Phone #/Email: _____

EIN/Tax ID: _____ Anticipated Open Date: _____

Tax Map ID #: _____ Zone: _____

Existing use of site (i.e., residential, commercial, etc.): _____

Application is made to: (check all that apply)

- proposed new business
- construct a new business
- enlarge or expand a building or structure

Type of business/purpose: (check all that apply)

- restaurant retail office space bed & breakfast
- childcare bar/tavern auto mechanic/repair/body shop
- other: (please describe) _____

Proposed days/hours of operation: _____

Where will customers park: _____

Proposed signage:

Plans for trash disposal:

Where will deliveries be made:

Any proposed alterations to the current building's exterior, including but not limited to exterior lighting, landscaping, fencing or utilities:

Provide a diagram of the layout of the interior on attached & detailed layout of the property (including parking, size of property – dimensions from property line, etc)

NOTE: THE CODES ENFORCEMENT OFFICER WILL REVIEW THIS APPLICATION TO DETERMINE THE NEED FOR OTHER PERMITS &/OR CERTIFICATE OF OCCUPANCY.

TO BE COMPLETED BY VILLAGE OF ROUSES POINT

Applicable fee: _____

Fee paid/date: _____

Applicable permits:

- _____ Building Permit
- _____ Special Use Permit
- _____ "Retail to Retail" (No permit required)
- _____ Fire inspection
- _____ Certificate of Occupancy
- _____ Area Variance Y N
- _____ Use Variance Y N

Signature Code Enforcement Officer

Date

Date referred to Planning Board: _____

Date referred to Zoning Board : _____