

MAYOR
Thomas D. Batha

TRUSTEES
Benjamin J. Arno
Thomas M. Dart
Ron R. LeBlanc
Dale M. Menard



VILLAGE ADMINISTRATOR
Steven M. Peters

VILLAGE CLERK
Donna J. Boumil

VILLAGE TREASURER
Arsene F. Letourneau

Application No. _____

APPLICATION TO DO BUSINESS

Applicant Name: _____ Business Name: _____

Address: _____ Address: _____

Phone #/Email: _____ Phone #/Email: _____

EIN/Tax ID: _____ Tax Map ID #: _____

Anticipated Open Date: _____ Zone: _____

Existing use of site (i.e., residential, commercial, etc.): _____

Application is made to: (check all that apply)

- proposed new business
- construct a new business
- enlarge or expand a building or structure

Type of business/purpose: (check all that apply)

- restaurant retail office space bed & breakfast
- childcare bar/tavern auto mechanic/repair/body shop

other: (please describe) _____

Proposed days/hours of operation: _____

Where will customers park: _____

Proposed signage: _____

Website: www.rousespointny.com

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Plans for trash disposal:

Where will deliveries be made:

Any proposed alterations to the current building's exterior, including but not limited to exterior lighting, landscaping, fencing or utilities:

Provide a diagram of the layout of the interior on attached & detailed layout of the property (including parking, size of property – dimensions from property line, etc)

NOTE: THE CODES ENFORCEMENT OFFICER WILL REVIEW THIS APPLICATION TO DETERMINE THE NEED FOR OTHER PERMITS &/OR CERTIFICATE OF OCCUPANCY.

TO BE COMPLETED BY VILLAGE OF ROUSES POINT

Applicable fee: _____

Fee paid/date: _____

Applicable permits:

_____	Building Permit			
_____	Special Use Permit			
_____	"Retail to Retail" (No permit required)	Area Variance	Y	N
_____	Fire inspection	Use Variance	Y	N
_____	Certificate of Occupancy			

Signature Code Enforcement Officer

Date

Date referred to Planning Board: _____

Date referred to Zoning Board : _____

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