

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, August 6, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale M. Menard, Trustee
Ron R. LeBlanc, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Arsene F. Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

II. OPEN TO THE PUBLIC:

- 1) Jason Schad – President North County Youth Hockey Association (NCYH)
Mr. Schad addressed the Board regarding a letter that was sent to the Board of Trustees on 7/11/18 pertaining to the meeting of 7/2/18 and asked if he could read the letter aloud and on the record. This letter was referenced at the July 16, 2018 meeting.

Mayor Batha accepted Mr. Schad's request. Mr. Schad read the letter aloud. Mr. Schad reiterated that all future correspondence be addressed to him or Mr. Jason Lemieux.

Mayor Batha stated that the Board is appreciative for all of the contributions that NCYH has made to the Rec Center. Conversation and suggestions continued between Mr. Schad and Mayor Batha regarding the bottle return bins.

- The Village was preparing for the July 4th Celebration
- Bottle box overflowing
- Attempts to contact NCYH numerous times
- Lake Champlain Fish Co contacted by the Mayor
- Village not responsible for monitoring the overflow
- Contact information for NCYH is on their website and has not changed
- Courtesy call to NCYH if overflowing
- Sign "Please do not dump trash"
- Suggestion that another bottle bin be placed at the Redemption Center for NCYH

Trustee Menard added that the Village now has the contact information for NCYH and the Village is appreciative of what NCYH has put into the Rec Center.

Trustee Le Blanc stated that if there is anything that the Village can do to facilitate this in the future to contact us.

Trustee Dart offered an apology that this circumstance happened and stated that the Village will continue to work with NCYH

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a Motion to accept the minutes of the regular meeting of July 16, 2018; Seconded by Trustee Menard; AYE CARRIED

III. BILLS: VOUCHERS 24587 – 24633 \$ 130,472.37

No additions/deletions

Discussion:

Trustee Dart inquired about a bill from Champlain Peterbilt for a road call (Aerial Fire truck. The Village mechanic was unable to fix the problem).

Bill from Dragoon's Farm Equipment for a pressure washer in the amount of \$559. (PWS Pelkey provided an explanation that the current pressure is aged and unsafe. This is a budgeted item)

Bill from Staples for a log book for the Sewer Department (Village Clerk Boumil provided an explanation that this is a specific log book for the lab. There are multiple copies that will last several years).

Motion by Trustee Menard to approve and pay the bills; Seconded by Trustee Arno; AYE CARRIED

IV. CORRESPONDENCE:

Village Clerk Donna Boumil read the following correspondence:

- 1) Letter of Resignation from Stephanie Ajmo (Library Page) – information purposes
- 2) Letter from Dennis Roberts, Secretary Montgomery Hose, Hook & Ladder Co., No. 1, Inc.-
Re: Probationary members: Ryan Hennebury, Scott Steeley, Chad Piche

Motion by Trustee Menard to approve the Probationary Members; Seconded by Trustee Le Blanc; AYE CARRIED

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) Bids – multipurpose telescopic loader

➤ 4 bids were received:

Bid resulted were distributed to the Board. The bids were less trade-in.

Dragoon's Farm Equipment - \$49,750.00
JCB (Construction Unit) – \$ 28,189.85
JCB (Agri Plus Unit) \$ 42,250.53
Bobcat of Plattsburgh - \$45,216.92

- Explanation and discussion ensued:
 - PWS Brian Pelkey added input
 - 3 out of the 4 bids cited deviations to the specs provided in the bid package
 - Demo equipment was provided to the Village from 2 companies
 - The demo equipment from JCB lacked equipment (lights)
 - Village Mechanic John Bernard reviewed the bids, line by line, according to the specs and some of the bids deviated from the specs.
 - Recommendation from PWS Brian Pelkey was to award the bid to Dragoon's Farm Equipment citing Best Value. Dragoon's bid is higher than other bids, but does not deviate from the specs and includes road lights at no additional cost. Dragoon's also offers a loaner in the event that the equipment has to go into their shop for repairs.

Trustee Dart made a motion to throw out the bids, and start over the bid package. This is the fiscally responsible thing to do. The equipment is not needed this week. There was no second to the motion.

Motion by Trustee Menard to accept Dragoon's bid; Seconded by Trustee Arno;
ROLL CALL VOTE: Trustee Arno – AYE; Trustee Menard – AYE; Trustee Dart – NAY; Trustee Le Blanc – AYE; Mayor Batha – AYE. Motion carried

2) Bank Resolution:

TD Bank – review and renew signatures annually of Mayor, Deputy Mayor, Treasurer and Deputy Treasurer.

Motion by Trustee Menard to approve; Seconded by Trustee Le Blanc; ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE. Motion Carried

3) EMS Report of May 2018:

- Report is informational
- Mayor Batha summarized
- Report is received on a monthly basis and will be distributed to the Board

4) Recreation Maintenance Worker position:

- Motion by Trustee Menard to advertise in-house for a Recreation Maintenance Worker; Seconded by Trustee Arno; Trustee Dart votes NAY. Vote 4-1 AYE

Discussion: The Rec Center currently has no one working this week:
3 sick, 2 indefinitely.

There are people inhouse who can help out this week. There is an employee from the water plant who can be used temporarily. There is a member of the community who is willing to help make ice.

Mayor Batha explained that approval to advertise doesn't mean approval to hire. This is a plan in the event it is needed. This is part of the pre-planning process.

5) Safety Program:

Mayor Batha thanked Trustee Arno for the work done on the Safety Program.

Mayor Batha asked that Trustee Arno begin Phase#2 of the safety program which will include equipment safety – first aid kits, fire extinguishers, placards, etc.

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Water Plant Update: taking apart filters and get ready for upgraded (starting on #2 Adams System tonight)
- 2) Tree trimming: Trustee Arno spoke with Mr. Babbie (apartments on Lake Street – Sandy's Deli building). Mr. Babbie gave the village permission to cut the limb down on the birch tree that is hanging out onto Lake Street.

Other tree trimming issues: Delaware Street – limbs to be trimmed before winter.

- 3) Speed monitor sign: Sign located on Montgomery Street. It is unknown who it belongs to. It does not belong to the Sheriff's Office. There are no markings on it as to who it belongs to. The Board gave PWS Pelkey permission to move the sign to the Public Works building until claimed.
- 4) Trustee Arno made a motion to request an Executive Session to discuss Water Plant personnel; Seconded by Trustee Menard; AYE CARRIED
Trustee Arno made a motion to request an Executive Session to discuss Codes personnel; Seconded by Trustee Menard; AYE CARRIED
Trustee Arno made a motion to request an Executive Session to discuss the Village Board personnel; Seconded by Trustee Menard; AYE CARRIED

Discussion: The Executive Session on Village Board will be with the Board only.

- 5) Trustee Arno attended the ribbon cutting ceremony at the Ristorante Casa Capitano along with the Administrator and Codes Officer. The Sun Community News and WPTZ were there to provide coverage. The media visited The Gallery and 2 K's Bloom Florist afterward.

c. TRUSTEE THOMAS M. DART:

- 1) Requesting the Clerk to correct the record of his vote as NAY for Rec Maintenance Worker advertisement. Trustee Dart stated that he supports bringing in personnel inhouse and he wasn't aware of the options discussed.
- 2) Discussion regarding no staff on the 11-7 shift at the water plant. Suggestion to have a reputable answering service on the hours that the water plant is closed with a list of who the inquiries should be referred to. Trustee Dart to discuss with Bryon Gelineault and Brian Pelkey

Trustee Dart will look into and report at the next meeting.

d. TRUSTEE DALE M. MENARD:

Nothing to report

e. TRUSTEE RON R. LEBLANC:

- 1) Paving: Public Works will commence paving soon (Tuesday of next week. Should be done within 3-4 days).

Trustee Le Blanc thanked PW Supervisor Pelkey for the work done.

- 2) Economic Development:

Trustee Le Blanc worked with Administrator Peters on the template. Suggests to post on the website.

Trustee Le Blanc plans on attending all Planning Board meetings.

Trustee Le Blanc distributed the Village of Rouses Point Revitalization and Economic Development Template – The future of Rouses Point as the “Village of Innovation”. These are discussion points and topics for future discussion.

Trustee Le Blanc stated that he is available to meet with any business that wishes to.

The Board agreed that the Template was a good starting point.

- 3) Signs for Rec Center: one quote received. Waiting for specs

f. OTHER REPORTS:

ADMINISTRATOR:

Nothing to report

DEPUTY TREASURER:

Nothing to report

PUBLIC WORKS SUPERVISOR:

- 1) Water Plant Upgrades: The water tower has a new meter
- 2) Sewer Plant – working on various projects
- 3) Paving – covered by Trustee Le Blanc
- 4) Rec Center – working on painting. It will be completed by Friday (south side) gutters, down spouts, trim – administrator to order
- 5) Memorial Tree at the library - this tree is in memory of Mrs. Brunelle. Two trees have been planted, none of which have survived. PWS Pelkey contacted Jays Nursery to get an estimate (\$259 each). PWS Pelkey asked the Board to wait on purchasing so the PW Crew and excavate the land which may be contaminated from the piles of snow over the years. There is a possibility that the Village may be able to purchase the tree through the Tree Program that NYPA offers yearly.

Trustee Arno made a motion to recess at 7:52PM; Seconded by Trustee Menard.

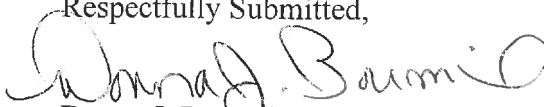
Trustee Menard made a motion to enter into Executive Session at 7:55PM; Seconded by Trustee Dart.

Trustee Arno made a motion to leave Executive Session at 9:06PM; Seconded by Trustee Menard.

No action taken in Executive Session

VII. ADJOURNMENT:

Motion by Trustee Arno to adjourn at 9:07PM; Seconded by Trustee Menard; AYE CARRIED.

Respectfully Submitted,

Donna J. Boudl
Village Clerk