

GENERAL RULES AND REGULATIONS

OF THE ROUSES POINT DODGE MEMORIAL LIBRARY

It is the policy of Rouses Point Dodge Memorial Library to maintain a safe and welcoming environment for reading, learning, and other Library activities. The Rouses Point Dodge Memorial Library requires all visitors to comply with the following General Rules and Regulations:

A. The following are NOT allowed at The Rouses Point Dodge Memorial Library:

1. Engaging in conduct that disrupts or interferes with normal operations of the Library, or that disturbs the staff or other library visitors. Such conduct includes:
 - Harassing or threatening behavior.
 - Using obscene or abusive language or gestures.
 - Making unreasonable noise, including talking on a cell phone or otherwise.
2. Engaging in sexual conduct or lewd behavior.
3. Having a knife, gun, or any other weapon.
4. Smoking or vaping.
5. Eating or drinking except in designated areas.
6. Using alcohol or illegal drugs.
7. Sleeping in the Library or at the Library's entrance.
8. Making unreasonable use of the restroom, including laundering clothes and bathing.
9. Soliciting, petitioning, or canvassing.
10. Selling any goods or services unless approved by the Board of Trustees.
11. Using a bicycle, skateboard, scooter, or anything like them.
12. Bringing in an animal, unless it is assisting a person with a disability.
13. Damaging, defacing, or misusing any Library materials or property. This includes disabling Library equipment, changing the hardware or software or settings on a Library computer, or using a Library computer for a purpose other than that designated by the Library.
14. Engaging in any activity in violation of federal, state, local, or other applicable law or Library policies.

B. Please also be aware that:

1. The Library is not responsible for personal items that are lost, stolen, or damaged on Library premises.
2. Visitors are not permitted to bring any large bags, bags with wheels, or shopping carts into the Library.
3. Library staff can inspect any of your property when you come in or leave.
4. Library staff can ask visitors to show their library cards or other ID at any time.
5. You must wear clothing and shoes in the Library.
6. Your body odor must not be so offensive that it disturbs others, this includes wearing excessive or strong perfume.
7. Some items in the Library cannot be copied because of copyright laws, poor condition, or donor restrictions.

8. The Library is not responsible for Children who are left unattended on Library Premises: please see the Library's "Unattended Children Policy".
9. Large groups that want to visit the Library have to get permission before they visit.
10. Photography and recording are not allowed on Library premises without prior permission.

C. Removal of patrons violating these rules:

1. Library employees are authorized to ask any patron to leave the premises if, in the sole discretion of the staff member, the patron is not adhering to these rules.
2. Continued failure to follow these rules on two or more occasions may lead to the Library Director banning the patron from the library.
3. Visitors who do not follow the staff's instructions may be subject to arrest or to other legal action.

Adopted by the Board of Trustees on 13 February 2018.

James L. Gero

James L. Gero, President

Reviewed and remains in effect:

President signature and date: