

## Library Cards

1. To take items out of the Rouses Point Dodge Memorial Library a patron must have an active library card. To obtain a card a Rouses Point resident may use a piece of mail, such as an electric bill, or a lease to prove residency. If the permanent residence is outside of Rouses Point a photo ID is required.
2. If a patron lives in Clinton, Essex, or Franklin County, they should be encouraged to get a card at their local library. However, if they choose to, they may obtain a card in Rouses Point. If they already have a card from a library in the CEF Library System, that card will be honored at the Rouses Point Dodge Memorial Library.
3. Fines on overdue items are \$.05 per day, unless otherwise noted on the item. We expect all fines to be paid in full before more items can be checked out. There are book drops at the front door of the library and in the library parking lot.
4. Lost, destroyed, or damaged items must be paid for in full before the patron may borrow additional items.
5. If a patron account incurs fines of \$50.00 or more, that patron will be considered a delinquent borrower and the account will be blocked from borrowing items from the Rouses Point Dodge Memorial Library or any other library in the CEF Library System.
6. If a patron would face hardship in paying a fine, they may ask to have the Board review their circumstances. Fines may be decreased or waived at the discretion of the Board. If the fine is under \$10.00 it may be waived by the Library Director.

Adopted by the Board of Trustees on 14 August 2018.  
James L. Gero

James L. Gero, President

Reviewed and remains in effect:

President signature and date