

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on March 4, 2019 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

**PRESENT:** Thomas D. Batha, Mayor  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee  
Ron R. LeBlanc, Trustee  
Dale M. Menard, Trustee

**OTHERS PRESENT:** Steve Peters, Administrator  
Arsene F. Letourneau, Treasurer  
Brian Pelkey, Public Works Supervisor  
John Cooper, Code Enforcement Officer  
Susan Sullivan, Library Director

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**REGULAR SESSION:**

**I. OPEN MEETING TO THE PUBLIC:**

No Comments from the public

**II. MINUTES OF PREVIOUS MEETING:**

Trustee Arno made a motion to accept the minutes of the February 19, 2019 meeting;  
Seconded by Trustee Menard; AYE CARRIED

**III. BILLS:            VOUCHERS    25209 – 25240       \$ 16,152.98**

Motion by Trustee Menard to approve and pay the bills; Seconded by Trustee Arno; AYE CARRIED

**IV. CORRESPONDENCE:**

- 1) Letter from Montgomery Hose, Hook and Ladder re: probationary member  
Motion by Trustee Dart to approve probationary member Justin Gumlaw; Seconded by Trustee LeBlanc; AYE CARRIED

## V. REPORTS OF THE MAYOR AND TRUSTEES:

### a. MAYOR THOMAS D. BATHA:

1) Resolution 2019-12: Polling Place, Hours and Addresses of Nominated Motion by Trustee Menard to approve the resolution; Seconded by Trustee LeBlanc; AYE CARRIED

2) Pfizer Update:

Mayor Batha met with Dave Kreutz of ERS Investments

- Demolition is ahead of schedule
- Keeping 2 warehouse buildings to repurpose at @ \$1M (will keep on the tax roll)
- Pursuing a railroad spur
- Slabs will remain
- Pollution abatement is progressing properly (5 miles of piping used for Pharma Product)
- Potentially new tenants for building

DEC (Dan Eaton) has been contacted to meeting with the Board. Stephen Malsan is the new contact person. Waiting for confirmation on a meeting date.

3) Computer update:

New computers have been delivered to Codes and Historian's Office (also a printer)

A work order has been placed for Twinstare to install

State contract was approx. \$1,800 each. They were purchased for @ \$500 each at Best Buy

4) Recreation Center Balance Sheet –

Administrator Peters submitted a Balance Sheet to the Board. Year-to-date there is approximately \$7,000 less of a loss than same time as last year.

### b. TRUSTEE ARNO:

1) Water Plant update:

Pipe changed at Water Plant that was rotted out. Referred to Mr. Pelkey

Fire Department – Trustee Arno would like to recognize 4 members who passed the cold water rescue training

### c. TRUSTEE THOMAS M. DART:

1) Update on vacancies:

Electrical Department – Trustee Dart inquired about extending the advertising. Mayor Batha stated that this will be discussed in Executive Session.

2) Trustee Dart requested an Executive Session with the Mayor and Board to discuss Employment history of a particular employment; Seconded by Trustee Menard; AYE

CARRIED.

Trustee LeBlanc expressed that the Village's #1 priority is to Staff the electric department. He expressed that there should be weekly meetings to discuss this and possibly obtain a professional recruiter. Mayor Batha explained that this has been worked on every day. Mayor Batha explained that it takes about 3 months to hire. He stated that we need to staff at proper levels. There is a lot of work this summer. We are not going above staffing or budgeted levels. This position has been open for 2 years.

3)Trustee Dart inquired as to the vacancy announcement on the Village website for the Public Works Maintenance Worker. Mayor Batha explained that this position has been vacant for over a year and it is a funded position, therefore a continuous announcement.

**d. TRUSTEE DALE M. MENARD:**

Nothing to report

**e. TRUSTEE RON R. LEBLANC:**

1) Pfizer Update:

Trustee LeBlanc state that he is anxious to hear from DEC.

- 2) Civic Center – Trustee LeBlanc mentioned that there was supposed to be a plan presented to the Board that will show a close in the revenue gap. Mayor Batha explained the improvements and rentals. Administrator Peters reminded the Board that this would be a 2 year turnaround to show a close in the revenue gap. Administrator Peters explained that he could provide the Board with a written plan if desired. Additionally, there are plans in process to utilize the Civic Center for indoor activity for the summer.

Trustee Menard stated that he believes we made a good stride in the winter and now we can promote more in the summer time.

Administrator Peters explained profitability of the facility vs. usability of the facility for municipal governments.

**VI. OTHER REPORTS:**

**TREASURER:**

The auditors were at the Village February 28 and March 1. They were pleased with the audit.

**ADMINISTRATOR:**

Nothing to report

**PUBLIC WORKS SUPERVISOR:**

Water Plant – Changed a 10” pipe that goes through the floor to a 18” pipe to the tower.

WWTP: troubleshooting

Sidewalks: cleaned from previous storms

Library – shelving to be moved and installed. Waiting for quotes on the furnace

Radios – the radios will be replaced free of charge because of upgrading

Mayor Batha reported that IEEP will pay for insulating the attic at the Library. Three quotes will have to be obtained.

**CODE ENFORCEMENT OFFICER:**

Maintaining. Waiting for notification for school

**VII. COMMENTS FROM THE PUBLIC:**

No comments from the public

**VIII. EXECUTIVE SESSION:**

Motion by Trustee Arno to recess at 7:35PM; Seconded by Trustee Menard; AYE CARRIED

Motion by Trustee Arno to enter into executive session at 7:40PM; Seconded by Trustee Menard; AYE CARRIED

No action taken in executive session

Motion by Trustee Menard to exit executive session at 8:57PM; Seconded by Trustee LeBlanc

Motion by Trustee Menard to enter into regular session at 8:58PM; Seconded by Trustee LeBlanc

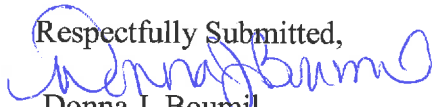
**IX. REGULAR SESSION**

Motion by Trustee Menard to enter into an agreement with Donna Boumil for services as Village Administrator with amendments; Seconded by Trustee Arno; AYE CARRIED

**X. ADJOURNMENT:**

Motion by Trustee Menard to adjourn at 8:59PM; Seconded by Trustee Arno; AYE CARRIED

Respectfully Submitted,



Donna J. Boumil  
Village Clerk