

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, November 5, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale M. Menard, Trustee
Ron R. LeBlanc, Trustee

ABSENT: Donna J. Boumil, Village Clerk

OTHERS PRESENT: Arsene F. Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor
Steve Peters, Village Administrator

RECORDING SECRETARY: Patricia A. Garrand, Deputy Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

I. OPEN MEETING TO THE PUBLIC:

Aerial Photographer, Greg Cromer, showed a couple of aerial pictures of the Village and Fort Montgomery that he has for sale. Trustee Arno stated he would like to talk to the Village Historian regarding the purchase of the photographs. Discussion took place regarding taking pictures of the Pfizer plant before demolition. He will meet with Trustee Arno at the Village office tomorrow November 6, 2018 @ 10:00am.

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a Motion to accept the minutes of the regular meetings of October 15, 2018 as presented; Seconded by Trustee Menard AYE CARRIED

III. BILLS: **VOUCHERS** 24842 - 24894 \$83,707.03

Additions: Bill for Susan Cassevaugh for \$350.00, for repair to an oil painting on loan to the Library.

Discussion regarding worn Village flags: Treasurer Letourneau stated the flags are taken to the American Legion.

Discussion regarding the Hogan Refrigeration Bill: Trustee Arno questioned Public Works Supervisor Pelkey whether we could find another vendor for the Compressor Oil and filters. Administrator Peters stated he would look into it.

Motion by Trustee Menard to approve and pay the bills as amended; Seconded by Trustee Arno; AYE CARRIED

IV. CORRESPONDENCE:

Mayor Batha read the correspondence.

- 1.) October 13th Letter from Montgomery Post No. 912, American Legion: regarding lights at Veteran's Park

Mayor Batha spoke to the post commander, Bob St. John regarding this matter and stated no changes were planned and would be discussed with the American Legion beforehand.

- 2.) October 25th Letter from Verizon Wireless: regarding Notice of Modification of Antenna facilities

For informational purposes that some minor modifications would be done to the antenna such as replacing existing antennas with new ones and adding coax.

- 3.) November 2nd Letter from Montgomery Hose, Hook & Ladder Co., No. 1, Inc. re: 2 new members

2 new members have been approved by the company for a probation period of six months: Cheyenne Bernard of Rouses Point and Cheyenne Edie of Champlain. Motion was made by Trustee Menard and seconded by Trustee Arno to approve the 2 new members. AYE CARRIED

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) **Resolution 2018-25: 2019 Election Offices and Terms:** Resolution was read by Mayor Batha. Motion made by Mayor Thomas Batha to accept the resolution; Seconded by Trustee Dale Menard. ROLL CALL VOTE AYE CARRIED
- 2) **Sidewalk Plow:** Authorization to go out for bid: Motion by Trustee Menard to authorize the Clerk to go out for bid for the sidewalk plow, Seconded by Trustee LeBlanc. AYE CARRIED
- 3) **Announcement of Holiday Events:** CP Holiday Train will arrive on November 27th, 2018 @ 8:45pm at the Train Station on Pratt Street. The Parade of Toys will be on

December 7th, 2018 @ 6:45pm at Rouse Park and proceed to the Village Garage. Press Releases will be issued regarding both events. Discussion: Trustee Arno and Bob St. John will be riding the Holiday Train to accept the check for the Food Shelf.

- 4) **Resolution 2018-15: Name Change only, Renaming the Civic Center Department the Parks & Recreation Department:** Resolution was read by Mayor Batha. Motion was made by Mayor Thomas Batha to accept the resolution; Seconded by Trustee Dale Menard. ROLL CALL VOTE AYE CARRIED
- 5) **Resolution 2018-24: Budget Modification:** Mayor Batha asked Treasurer Letourneau to explain the resolution. Discussion regarding the transfer of funds to update the Code Enforcement computer program. Resolution was read by Mayor Batha. Motion was made by Mayor Thomas Batha to accept the resolution; Seconded by Trustee Benjamin Arno. ROLL CALL VOTE AYE CARRIED
- 6) **Request for an Executive Session to discuss Code Enforcement Officer Position:** Motion was made by Trustee Arno and Seconded by Trustee Menard. AYE CARRIED
- 7) **Empire State Trail:** Administrator Peters spoke about a possible Trailhead that would be located within the Village of Rouses Point. There are 2 possible locations: One would be Public Property at the Civic Center near the Digital sign. Would lose a couple of parking spaces, but would be a good location because of accessibility to parking. 2nd location would be a Private Property location on the corner of Washington Avenue and Lake Street. This is an empty grass lot across from and owned by Lakeside Coffee. However, for this location to be a part of the trailhead, it would have to become Public Property in some way. Discussion regarding time line for a decision and comments from the public regarding parking issues. Will have a public hearing in the near future to make a final decision.
- 8) **Civic Center Rehabilitation:** Mayor Batha spoke of the improvements made to the Civic Center. The exterior was painted and repaired. New signage and exterior lights were upgraded. It was estimated that had we contracted the work to be done the cost would have probably exceeded \$80,000. We were able to complete it using our own staff for the cost of material which is \$11,200. The monies will come from \$18,000.00 received from the Sheriff's Department rent. The interior of the building was also attended to. Bleachers were repainted using previously purchased paint from another project. The Compressors were repaired and locker rooms refurbished. The Pro-Shop and office were relocated to the front of the building for improved accessibility by the public.

Per the Mayor's Report, the cost breakdown is as follows:

Sign and Figurines.....	\$ 3,033.00
Paint:.....	\$ 5,051.00
Gutters, Wall Panels...	\$ 4,041.00
Lights.....	\$ 576.00
	<u>\$12,701.00</u>
Refund on Paint.....	(\$925.00)
IIEP Funding.....	(\$576.00)
Total.....	\$11,200.00

Mayor Batha also had an explanation of the metal cost for the Civic Center. At the last Village Board meeting a question was raised concerning costs of the replacement metal pieces purchased for the Civic Center. Examination in spring of 2018 revealed significant damage to gutters, down spouts and siding. Damage too severe and replacement was warranted. Area metal suppliers were contacted and were unable to duplicate the pieces needed. We were able to locate the original manufacturer of our building in Tennessee. The required pieces would cost \$4,041.00; most of this cost would be shipping. The shipping cost was questioned by a Trustee and suggested it would be cheaper to send our truck. Projected cost for this option turned out to be unrealistic.

Per the Mayor's Report projected costs would have been as follows:

- a) 2 ½ days travel time, each direction
 - b) \$0.50 per mile.....\$1,200.00
 - c) 5 days per diem.....\$ 750.00 (estimated)
 - d) Tolls.....\$ 50.00
- (Plus the loss of a village employee for a week)

Mayor Batha further explained that the crate would be approximately 20' long and a skid of steel siding. The Village has no vehicle capable of hauling that. In conclusion, the shipping cost turned out to be the least expensive route.

a. TRUSTEE BENJAMIN J. ARNO:

- 1) Push Bar in being installed on one of the Civic Center doors tonight per safety inspection.
- 2) Would like to have the Village mechanic put the skate sharpener back together and move it.

Discussion regarding the replacement of the skate sharpener. Administrator Peters spoke about the current skate sharpener and the problems they are having with it. The current machine is from the 1970's and parts are not available. Currently the reputation for sharpening skates at our facility is very poor. Costs of a new sharpener would be

approximately \$6000.00. Trustee Arno and Trustee Menard will meet with Administrator Peters and do up a proposal for the next board meeting.

b. TRUSTEE THOMAS M. DART:

1) Clarification on comment regarding getting bills late. Accounting department does an excellent job getting the list of bills out on time. It is my mistake for not looking at them earlier.

c. TRUSTEE DALE M. MENARD:

1) Reminder for everyone to get out and Vote tomorrow.

d. TRUSTEE RON R. LEBLANC:

1) Proposal of Economic Development, developed a Short Range Plan with assistance from Trustee Dart

a) Schedule Focus group meetings that are open to the public. Meetings would be at 7:00pm in the Civic Center's Halstead Hall on the following dates: November 13th, 20th, and 27th. Would like to advertise the schedule for the meetings in the paper. Will give an update at the first Board meeting in December.

b) Organization for future projects. Trustee LeBlanc read the statement and will provide a copy for the clerk.

e. OTHER REPORTS:

MAYOR THOMAS BATHA:

1) Would like to schedule a tour of the water plants in Alburgh and Swanton. Have the Administrator, Village Clerk and Chief Water Plant Operator, Bryon Gelineault contact these facilities and arrange for the Board and some key personnel to visit.

TREASURER:

Nothing to report

ADMINISTRATOR:

Conversion with Twinstare to Office 365, will have more information on Wednesday November 7th.

PUBLIC WORKS SUPERVISOR:

1) Waste Water Treatment Plant has been removing sludge. Hauled about 80 Tons to the landfill, about 4 loads.

- 2) Water Plant did second set of well-lets for the DE feed. Continuing with the upgrades. Feel very confident on industrial system now compared to where it was. Very good pumping capacity, 8 – 16 hour pumping performance and saving on DE. Water Plant is in better shape now than it was a year ago.
- 3) Smith Street sidewalks, questions on repairs, we will do more repairs in the spring.
- 4) Electric Department will be doing stray voltage testing. May see them out at night to test the street lights when they are on. Have to test everything and do a report.
- 5) Putting the letters up at the Civic Center. Discussion regarding letter colors. Might change the color of the letters. Will revisit in the spring.

Trustee Arno complimented the Village crew on a good job and was pleased with the brush pick up.

VI. COMMENTS FROM THE PUBLIC:

No comments from the public

EXECUTIVE SESSION:

Motion was made by Trustee Menard to adjourn Regular Session at 8:02PM; Seconded by Trustee Arno; AYE CARRIED

Motion made by Trustee Arno to enter Executive Session at 8:04PM; Seconded by Trustee Menard; AYE CARRIED.

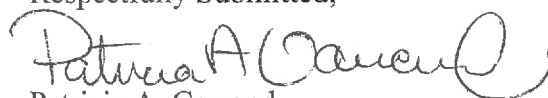
Motion was made by Trustee Arno to leave Executive Session and enter back into Regular Session; 8:18PM; Seconded by Trustee Menard; AYE CARRIED

Motion made by Trustee Menard to appoint John Cooper as Code Enforcement Officer effective November 7, 2018 with an annual salary of \$5,000.00; Seconded by Trustee LeBlanc; AYE CARRIED.

VII. ADJOURNMENT:

Motion by Trustee Menard to adjourn at 8:20; Seconded by Trustee Arno; AYE CARRIED.

Respectfully Submitted,



Patricia A. Garrand
Deputy Village Clerk