

NOTICE TO ALL EMPLOYEES:

## INTENTION TO CONDUCT AN OPEN-COMPETITIVE EXAMINATION

In accordance with Civil Service Law, this notice is to notify you of the intention of the department/agency below to conduct an open-competitive examination for the title listed below.

You may review the job description and minimum qualifications for this title at our Clinton County Department of Personnel website:

<http://www.clintoncountygov.com/Departments/Personnel/PersonnelPositionDescriptions.htm>

VILLAGE OF ROUSES POINT plans to hold an examination for  
Agency/Department

LIBRARY TECHNICIAN on an open-competitive basis only.  
Title

Civil Service Law 51(2) states "Except where the state civil service department or appropriate municipal commission finds that there are less than three persons eligible for promotion in the promotion unit where the vacancy exists, or in the department, if such vacancy is not in a separate promotion unit, and except where the department of municipal commission determines to conduct an open competitive and a promotion examination simultaneously, a notice of intention to conduct such open competitive examination or a copy of the appointing officer's request for open competitive examination, as the case may be, shall be publicly and conspicuously posted in the offices of both the appointing officer and the state civil service department or appropriate municipal commission and such request shall not be acted upon until said notice has been posted as aforesaid for a period of not less than fifteen days."

Civil Service Law 51(3) states "Any employee who believes that a promotion examination should be held for filling such vacancy may submit to the state civil service department or appropriate municipal commission his request, in writing, for a promotion examination rather than an open competitive examination, stating the reasons why he believes it to be practicable and in the public interest to fill the vacancy by promotion examination."

In accordance with Civil Service Law, this notice must be publicly and conspicuously posted for a period of not less than fifteen (15) days.

Post this notice of intent in your agency/department from

AUGUST 27, 2020 to SEPTEMBER 13, 2020

(Fifteen calendar days)

Any employee in your agency/department who believes that a promotional examination should be held for filling the position above, may submit a written request for a promotional examination stating reasons for the promotional examination. Requests should be submitted to Clinton County Department of Personnel Director, Kim Kinblom, at 137 Margaret Street, Plattsburgh, NY 12901 on or before the posting date listed above.