

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, May 1, 2017 at Halstead Hall, Civic Center, 39 Lake Street commencing at 7:00 PM

**PRESENT:** Daniel H. Letourneau, Mayor  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee  
Dale M. Menard, Trustee  
Thomas D. Batha, Trustee

**OTHERS PRESENT:** Jean LaBombard, Administrator  
Arsene F. Letourneau, Treasurer  
Brian Pelkey, Public Works Supervisor  
Clifford Sterling, Codes Enforcement Officer

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Daniel Letourneau called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**MINUTES OF PREVIOUS MEETING:**

Motion by Trustee Arno to approve the minutes of the Public Hearing and Regular Meeting of April 24, 2017; Seconded by Trustee Batha; AYE CARRIED

**BILLS:**                    **VOUCHERS**    16534-16569            \$ 33,016.70

There are no additions or deletions.

Motion by Trustee Batha to approve and pay the bills; Seconded by Trustee Menard; AYE CARRIED

**CORRESPONDENCE:**

- 1) Letter from the American Legion Auxiliary re: sale of poppies  
Motion by Trustee Batha to approve the sale of poppies by the American Legion Auxiliary during the month of May; Seconded by Trustee Menard; AYE CARRIED

**REPORTS OF THE MAYOR AND TRUSTEES:**

**MAYOR:**

- 1) Resolution 2017-21: Dormitory Authority State and Municipal Facilities Program Grant (SEQR Resolution for the Water Plant)  
Motion by Trustee Menard to accept the Resolution 2017-21; Seconded by Trustee Batha; Discussion: This Resolution is for the \$200,000 grant from Senator Little's Office.  
ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Batha – AYE; Trustee Menard – AYE;  
AYE CARRIED

- 2) Resolution 2017-20: Water Rates Resolution  
 Motion by Trustee Arno to approve Resolution 2017-20; Seconded by Trustee Menard;  
 ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Batha – AYE;  
 AYE CARRIED
- 3) Public Hearing Sewer Rates:  
 Motion by Trustee Batha to schedule a Public Hearing on May 15, 2017 at 7:00PM to amend the sewer rates and to authorize the Clerk to advertise the Public Hearing;  
 Seconded by Trustee Arno;  
 AYE CARRIED
- 4) Mayor Letourneau appointed Richard “Dick” Baker to the Rouses Point Planning Board. Motion by Trustee Arno to approve the appointment; Seconded by Trustee Batha; AYE CARRIED
- 5) Use of Village Property Policy – Read by Mayor Letourneau
  - Ambiguity on part of Labor and Management on this issue
  - New Policy using verbiage from NYCOM
  - Policy read by Mayor Letourneau
  - Motion by Trustee Menard to adopt the Use of Village Property Policy and place as an adjunct to the Code of Ethics of the Village: Seconded by Trustee Arno;  
 Discussion ensued: Policy states that “No officer, employee, appointee or representative of the village of Rouses Point shall use or permit the use of village property (including land, vehicles, equipment, materials and any other property) for personal convenience or profit, except when such use is available to citizens of the village generally or is provided as a matter of policy”.  
 AYE CARRIED
- 6) Resolution 2017-22: NYMPA Resolution with Proxy  
 Motion by Trustee Batha to approve Resoltuion 2017-22; Seconded by Trustee Menard: ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Batha – AYE; Trustee Menard – AYE: AYE CARRIED

**TRUSTEE ARNO:**

- 1) Discussion painting at the Civic Center.
  - Mayor Letourneau presented a plan regarding the painting the front and south side of the Civic Center
  - The GEHL will be used and covered
  - An experienced employee will be operating the power sprayer
  - The paint was purchased locally
  - Painting will begin once the nearby boats are moved to the lake
- 2) Trustee Arno requests a monthly report of IEEP funds
- 3) Discussion re: Docks located behind the Village Office
  - The dock hasn’t been used in several years by the Sheriff’s Department
  - Trustee Arno suggested that the docks be moved to the boat ramp located on Montgomery Street
  - Mayor Letourneau stated that there is a MOU with Border Patrol
    - Border Patrols owns – MOU dated June 10, 2010
  - 1<sup>st</sup> section of dock at the Boat Launch has a broken float
    - Trustee Arno will obtain a quote to have this replaced – unbudgeted item
    -

- 4) Locks at the Library
  - Discussion re: change of locks
    - 12 keys out – some unaccounted for
    - Library Board made the decision to change the locks
    - Security issue
    - Money is in the library budget
- 5) Flagpole for the Welcome Center has been received
  - Public Works to install at their leisure.
  - Welcome Center opens May or June
- 6) Discussion: Responsibility of repairing damage to sidewalks caused by contractors/residents
  - Reference to local codes – sidewalks & streets
  - Damage done by contractors is their responsibility
  - Referrals should be made to the Codes Enforcement Officer (CEO) for enforcement and follow up

**TRUSTEE DART:**

- 1) Wastewater Treatment Plant: life preserver quote
  - Barcomb Marina - \$107.50 each. (24" life ring with rope bag + 50' rope)
  - Marsars - \$115.00 each. (24" life ring with rope bag + 60' rope)
    - Motion by Trustee Dart to purchase the life preservers from Barcomb's Marina. 5 preservers this budget year (2016-2017) and 5 preservers next budget year (2017-2018); Seconded by Trustee Batha;

Discussion: the original preservers were purchased in 1986, these must be ready for instant use, WWTP currently has preservers with a 50' rope  
**AYE CARRIED**

  - Trustee Dart met with Chief Wastewater Treatment Plant Operator to discuss schedules and operations.
    - WWTP employees are beginning to work/inspection of the inserts to the manholes. While doing this they will begin doing a visual inspection of the manholes and sewer pipes. Chief Graves will provide a report of visual inspections of manholes and sewer pipes.

**TRUSTEE MENARD:**

Nothing to report

**TRUSTEE BATHA:**

- 1) Discussion: raising the speed limit to 30mph Village wide, except the school zone.
  - This will make the speed limit uniform throughout the village
  - Most accidents occur on the state roads, not village roads
  - Trustee Batha made a motion to begin the process to amend the Village Code to increase the Village Speed Limit to 30 mph; Seconded by Trustee Menard;

Discussion: Expense to replace the signs (approx. 50), possibly have signs that state Village Speed Limit 30MPH. The administrator will contact the Village Attorney seeking legal advice  
**ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – NAY; Trustee Menard – AYE; Trustee Batha – AYE. MOTION CARRIED.**

**OTHER REPORTS:**

**ADMINISTRATOR:**

- 1) Draft policy for a sick leave bank for non-union employees
  - Copies will be distributed to the Board
  - Discussion and vote at the May 15, 2017 meeting
- 2) I&I (Inflow & Infiltration) - WWTP
  - Administrator LaBombard met with Chief Graves, Operators Dan Guay and Ernie Barcomb to discuss I&I
  - Long standing issue
  - Administrator LaBombard provided examples of I&I and a history dating back to the 1990's
  - Some issues have been fixed, but mostly no responses received from residents (number of houses identified in 2011 was 20)
  - Board to decide what steps to take nextQuestions pertaining to I&I:
  - Should smoke testing resume?
  - Does this happen every spring or is it an overabundance of wastewater?
  - Is this periodic or an issue?
  - Labor intensive
  - Board suggestion to monitor ongoing inspections

**TREASURER:**

- Treasurer Arsene Letourneau and Public Works Supervisor Brian Pelkey met with Disaster Assistance Representatives from DHS (Department of Homeland Security) regarding expenses incurred during Storm Stella. This is in the preliminary stage of gathering information for FEMA.
- Treasurer Letourneau read the Press Release dated April 21, 2017 regarding payment of electric charges by a budget billing arrangement.

**CLERK:**

Nothing to report

**PUBLIC WORKS SUPERVISOR:**

Nothing to report

**CODES ENFORCEMENT OFFICER:**

Nothing to report

**COMMENTS FROM THE PUBLIC:**

No comments

**EXECUTIVE SESSION:**

Motion by Trustee Menard for an Executive Session to discuss the medical/employment history of a particular person(s); Seconded by Trustee Batha; AYE CARRIED

Motion by Trustee Menard to adjourn the Regular Session for a short recess at 7:45PM; Seconded by Trustee Batha; AYE CARRIED

Motion by Trustee Arno to enter into Executive Session at 7:50PM; Seconded by Trustee Menard; AYE CARRIED

No action taken during Executive Session.

Motion by Trustee Arno to enter into Regular Session at 8:20PM; Seconded by Trustee Batha

**ADJOURNMENT:**

Motion by Trustee Arno to adjourn at 8:20PM; Seconded by Trustee Menard; AYE CARRIED.

Respectfully Submitted,



Donna J. Bounil  
Village Clerk