

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on April 6, 2020 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale Menard, Trustee
Jamie Gadway, Trustee

OTHERS PRESENT: Arsene Letourneau, Treasurer

RECORDING SECRETARY: Donna J. Boumil, Village Clerk/Administrator

CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

PUBLIC HEARING:

The Public Hearing was closed to the public due to COVID-19 and at the direction of Executive Order from the Governor's Office.

No comments, mail or emails were received regarding the 2020-2021 Tentative Budget

No comments from the Board of Trustees

REGULAR SESSION:

I. PUBLIC COMMENT:

No members of the public were in attendance

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a motion to accept the minutes of the March 16, 2020 meeting and Special Meeting of March 17, 2020; Seconded by Trustee Menard; AYE CARRIED

III. BILLS: CHECK # 26353 – 26388 \$ 46,953.80

Treasurer Arsene F. Letourneau stated that there is one (1) addition:

Baker & Taylor (books)	\$ 199.80
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Trustee Arno made a motion to accept and pay the bills as amended; Seconded by Trustee Dart; AYE CARRIED

IV. CORRESPONDENCE:

No correspondence

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

1) Update on Village Elections – Per the Governor's Office, elections will not be held until at least June 1st.

2) Schedule of 2020-2021 Village Board Meetings

Trustee Menard made a motion to approve the Schedule of Board Meetings; Seconded by Trustee Gadway; AYE CARRIED

3) Resolution 2020-15: Procurement Policy

Mayor Batha explained that this resolution suspends the Procurement Policy and adopts a moratorium on all purchases deemed unnecessary at the present time and/or non-emergent, including budgeted items until August 1, 2020 or sooner if the COVID-19 Crisis abates.

Mayor Batha explained that the revenues received from sales tax will be drastically reduced. He also explained that if budgeted items are not purchased it will be carried over.

Mayor Batha made a motion to approve this Resolution; Seconded by Trustee Arno; ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Gadway – AYE; Mayor Batha – AYE; AYE CARRIED

4) Requests for Quotes for engineering of sewer force main:

Two (2) requests for quotes were received for engineering services for the replacement of the sewer force main.

AES Northeast – A quote was submitted for \$11,930 which included survey work, design services and misc. reimbursables.

Barton & Loguidice – Two (2) quotes were received from Barton & Loguidice.

1. Basis of Design Report Memorandum, location plan of the improvements and details for the installation. Not-to-exceed \$500.
2. The EPG Grant is in the amount of \$24,000 with a 20% match (\$6,000) and can only be used for an engineering study. There would be approximately \$23,500 left from the grant, not including Village matching. Barton & Loguidice proposed completing a general evaluation of the Village's sewer system, included looking at sanitary sewersheds, reviewing apparent sources of inflow and infiltration and developing a Preliminary Engineering Report. Not-to-exceed \$30,000

Motion by Trustee Menard to award the Proposal for Quote to the low bidder, Barton & Loguidice in the amount of \$500; Seconded by Trustee Dart; AYE CARRIED

Motion by Trustee Menard to authorize the Mayor to sign the contract with Barton & Loguidice; Seconded by Trustee Dart; AYE CARRIED

Motion by Trustee Menard to authorize the Mayor to sign the contract with Barton & Loguidice for the engineering study for a general evaluation of the Village's sewer system; Seconded by Trustee Gadway; AYE CARRIED

5) Mayor Batha summarized outstanding grants:

- Parks & Rec grant is on hold due to COVID-19 (in-kind services provided by the Village can proceed)
- Northern Border Regional Commission grant – (infrastructure) waiting for information from Village attorney
- DASNY – water plant grant should be ready to close out in June
- EPG force main – awarded tonight
- New water plant – moving forward with pilot program

6) Spring clean-up is scheduled for the week of May-8, 2020. It may have to be extended if needed

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Trustee Arno requested an Executive Session to discuss the employment history of a particular employee; Seconded by Trustee Menard; AYE CARRIED
- 2) Trustee Arno discussed the Tree Program and mentioned there are 10 places throughout the Village that need trees. He will coordinate with the Administrator.

c. TRUSTEE THOMAS M. DART:

Water Plant update: the skid unit will be arriving in a couple of weeks for the pilot testing for the new water plant. Public Works will call in a crew to work on the installation.

Wastewater Plant update: running smoothly

Trustee Dart requested an Executive Session to discuss the employment history of a particular employee; Seconded by Trustee Arno; AYE CARRIED

d. TRUSTEE DALE M. MENARD:

Trustee Menard reported that a letter was sent to the Board of Education at NCCS regarding the reimbursement of expenses for the crossing guards. We are waiting for a response.

Trustee Menard requested an Executive Session to discuss a matter that may imperil public safety; Seconded by Trustee Arno; AYE CARRIED

e. TRUSTEE JAMIE L. GADWAY:

Trustee Gadway discussed Rec Center employees returning to work. Equipment needs to prepare for the mowing season. Ethan will return to work to service the mowers.

VI. OTHER REPORTS:

ADMINISTRATOR:

No report

TREASURER:

No report

VII. COMMENTS FROM THE PUBLIC:

No comments from the public

Motion by Trustee Menard at 7:29PM to recess; Seconded by Trustee Arno

VIII. EXECUTIVE SESSION:

Motion by Trustee Arno to enter into Executive Session at 7:20PM; Seconded by Trustee Menard

No action taken in Executive Session

Motion by Trustee Arno to enter into Regular Session at 8:08PM; Seconded by Trustee Menard;
AYE CARRIED

IX. REGULAR SESSION:

Motion by Trustee Dart to advertise for a full-time Clerk/Administrator with benefits; Seconded by Trustee Gadway; Discussion: advertise in all newspaper for at least 7 days, applicant must live in Clinton County and be a U.S. citizen. AYE CARRIED

X. ADJOURNMENT:

Motion by Trustee Arno to adjourn at 7:43PM; Seconded by Trustee Menard; AYE CARRIED

Respectfully Submitted,



Donna J. Boumil
Village Clerk/Administrator