

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, July 16, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Dale M. Menard, Trustee
Ron R. LeBlanc, Trustee

ABSENT: Thomas M. Dart, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Becky Pelkey, Deputy Treasurer
Brian Pelkey, Public Works Supervisor

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a Motion to accept the minutes of the regular meeting of July 2, 2018; Seconded by Trustee Menard; AYE CARRIED

IV. BILLS: VOUCHERS

No additions/deletions

Discussion: Mayor Batha asked about the invoice for Manufacturers & Traders for \$5,650 – administrative fees. Deputy Treasurer Pelkey stated that this is an annual fee for the sewer bond.

Motion by Trustee Menard to approve and pay the bills as listed; Seconded by Trustee Arno; AYE CARRIED

V. CORRESPONDENCE:

No correspondence

VI. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) Resolution 2018-19: Rouses Point Park Revitalization Project Application
Mayor Batha read the resolution and Administrator Peters provided an explanation of the resolution and grant application:
 - The project will address functions within the Park as part of the Empire State Park Trail
 - Level fields
 - Replace playground equipment
 - Fencing (where necessary)
 - Streetscape
 - Administrator Peters stated that a draft has been provided to the Board
 - The projected cost is \$290,000. The Village would be responsible for approximately 25% which would be through labor and workforce (staff) contributions

Mayor Batha made a motion to approve the Resolution and moved it to the floor;
Seconded by Trustee Menard; ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – ABSENT; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE;
MOTION CARRIED

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Safety Officer update:
 - The Clerk put together an OSHA Book with various safety topics
 - Trustee Arno will meet with each employee and provide a checklist of essential equipment. If they do not have the equipment needed, the Village will order it. The employee will sign a receipt acknowledging they have the safety equipment.
 - The Chamber of Commerce has many DVD's on safety topics. The Village may borrow them for the employees to watch. Possibly during the winter.
 - Trustee Arno mentioned Bruce Gray as a resource to provide training.
 - Mayor Batha reiterated that the priority is to keep the employees safe and avoid accidents that are avoidable.
- 2) Rob Casey asked that Sportsman borrow the PA System for their annual BBQ. They have borrowed it in the past.
Trustee Arno made a motion to allow Sportsman to borrow the PA System;
Seconded by Trustee Le Blanc; Discussion: the System will be picked up on Friday and returned Sunday or Monday. AYE CARRIED
Trustee Arno to notify Mr. Casey.
- 3) Letter to Fire Department from the Village regarding grease traps:
Administrator Peters stated that a list of approved kitchens in Rouses Point was provided by the Clinton County Health Department. The fire department can consider this letter informative.
- 4) Trustee Arno informed the Board that Trustee Dart's wife is very sick. He suggested that flowers be sent. Mayor Batha suggested discussing this after the meeting.

- 5) Trustee Arno asked the Board if the correspondence was going to be read. Mayor Batha stated that the Board is aware of the letter and if anyone wanted it read then it would be read. Otherwise the Mayor would address the letter.

c. TRUSTEE THOMAS M. DART:

Absent

d. TRUSTEE DALE M. MENARD:

Nothing to report

e. TRUSTEE RON R. LEBLANC:

- 1) Update on lettering for the Civic Center:
Trustee Le Blanc has one quote and is waiting on another. He stated that if the Board decides to order powder coated letters then there are limited colors.
- 2) Mayor Batha asked that the specs and an accurate price be finalized by Monday.

Mayor Batha stated, for the record, that this is the first night the bottles for NCYH have been emptied since June 25th. NCYH has an agreement for someone to pick them up. He also stated that the bottles that were in the bin were not removed, the bottles in the parking lot were.

f. OTHER REPORTS:

ADMINISTRATOR:

1) Grant applications:

Administrator Peters updated the Board on the grant application. He stated that he emailed the Board with a draft.

DEPUTY TREASURER:

Nothing to report

PUBLIC WORKS SUPERVISOR:

- 1) Civic Center painting: Painting will be completed on the south side by Friday. The back will be done in cooler weather.
- 2) Streets update:
 - Rose Ave and Columbus Dr. are being prepped for paving (waiting for the County for paving)
 - Lily Ave. fixing a fire hydrant and storm drain
 - Curbing on Pine and Academy
 - PWS Pelkey is working on getting quotes for street grinding on Pine, Academy and Maple for the spring. Resurfacing next year.
- 3) Mayor Batha asked PWS Pelkey when his crew will be at the Village Office/garage to begin building repairs (in a few weeks) which include pressure washing, transformer pad, telephone pole that feeds electric upstairs
- 4) Water Plant update:
 - A meter is on order (to be delivered around August 6) for the water tower.
 - Adams System – parts are ordered. Delivery date unknown

Mayor Batha added that gutters and down spouts will be replaced on the Civic Center building. Painting will stop until cooler weather. The Civic Center is short staffed, leaving only 1 person on staff.

VI. COMMENTS FROM THE PUBLIC:

Connie Cassavaugh, owner of The Gallery in Rouses Point. Ms. Cassavaugh lives on Point au Fer. Ms. Cassavaugh asked if there was a Board Member who works with businesses in Rouses Point.

Trustee Le Blanc is the liaison. They set up an appointment for Tuesday at 1:00PM at The Gallery.

VII. ADJOURNMENT:

Motion by Trustee Arno to adjourn at 7:25PM; Seconded by Trustee Menard; AYE CARRIED.

Respectfully Submitted,


Donna J. Bounil
Village Clerk