

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, May 21, 2018 at Halstead Hall, 39 Lake Street, Rouses Point, NY commencing at 7:00 PM

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale Menard, Trustee
Ron R. Le Blanc, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Arsene F. Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor
Jessica Shields, Recreation Facility Manager

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

II. PUBLIC HEARING

1) Public Hearing to establish and impose sewer rents pursuant to General Municipal Law, Section 452

No comments from the public

Public Hearing closed.

REGULAR SESSION:

III. MINUTES OF PREVIOUS MEETING:

1) Motion by Trustee Menard to accept the minutes of the May 7, 2018; Seconded by Trustee Arno;
AYE CARRIED

IV. BILLS: Vouchers 24351-24404 \$ 268,155.99

No additions or deletions.

Comments:

Trustee Dart asked Public Works Supervisor about the LED fixtures in the amount of \$2,688 (replacement on aluminum street poles)

Mayor Batha inquired about the repetitive expense of \$136 for Montgomery Hook & Ladder (fire training school)

Motion by Trustee Menard to accept and pay the bills; Seconded by Trustee Dart; AYE CARRIED.

V. CORRESPONDENCE:

1) The Village Clerk read an email from Steve Merchant, Chairman Friends of the Stage asking permission to have an addition "Clothing Bin", for clothing, etc to be placed at the Civic Center next to the existing 2 bins.

Discussion: Mayor Batha clarified the use of the clothing bins. The items are cleaned and distributed to people who may need them. The Friends of the Stage receive money per pound for these items. There is a minimum of a once a week pick up.

Motion by Trustee Menard to allow a 3rd "Blue Bin" at the Civic Center; Seconded by Trustee Arno; AYE CARRIED

- 2) The Village Clerk read an invitation from the Rouses Point Post Office. The invitation is for a presentation of a Postmaster General Hero Award to be awarded to Postal Carrier Jennifer Bertrand on Friday, May 25, 2018 at 11:00AM.

Discussion: This is regarding the child who fell out of a window last winter.

Mayor Batha and Trustee Arno will attend.

VI. REPORTS:

a. MAYOR:

- 1) Resolution 2018-14: Sewer Rates Resolution

Mayor Batha summarized the Resolution which will increase the basic rate up \$1.00 which will be effective June 1, 2018.

Motion by Trustee Arno to adopt the Sewer Rates Resolution; Seconded by Trustee Menard; ROLL CALL VOTE Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE, Trustee Le Blanc – AYE; Mayor Batha – AYE; MOTION CARRIED

- 2) Local Law 2-2018: Chapter 58 Cryptocurrency and Data Mining

A public hearing was held on May 7, 2018. There were no public comments.

Motion by Trustee Dart to adopt Local Law 2-2018: Chapter 58 Cryptocurrency and Data Mining; Seconded by Trustee Le Blanc; ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE. MOTION CARRIED

- 3) Procurement Policy:

An updated Procurement Policy was presented to the Board by the Village Administrator. Mayor Batha summarized.

- A flowchart was provided along with the policy
- Administrator Peters explained the change: the ability to purchase without a quote or prior approval has been raised to \$250. This is to be better in line with purchases and inflation since the \$100 was put in place.

Motion by Trustee Menard to approve the Procurement Policy as amended; Seconded by Trustee Arno; AYE CARRIED

- 4) Resolution 2018-16: Budget Modification

Mayor Batha summarized:

General Fund Appropriations:

(Increase) Estimated Revenues \$46,214

(Increase) Appropriations \$21,854

(Decrease) Appropriated Fund Balance \$24,360

Water Fund Appropriations:

(Increase) Appropriated Fund Balance

(Increase) Appropriations

Recreation Capital Projects:

(Increase) Estimated Revenues \$7,500

(Increase) Appropriations \$7,500

Motion by Trustee Dart to approve the Budget Modification; Seconded by Trustee Menard; ROLL CALL VOTE Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE. MOTION CARRIED

5) Beach feasibility water quality study:

Discussion: use of the beach.

Mayor Batha proposed conducting water quality tests at the old beach located near the bridge to determine if the water quality is adequate before investing in re-establishing a beach.

Discussion:

- Reasons were discussed for the closure
- Testing would be twice a week from mid-June through Mid-September. Administrator Peters provided an explanation.

Motion by Trustee Menard to allocate \$1,000 for water testing; Seconded by Trustee Arno; AYE CARRIED

b. TRUSTEE ARNO:

1) Water Plant Update:

- The skid units - waiting to start them at the same time.
- Discussion on the Adams Filter put back together. There is a leak that needs tightening. Discussion ensued as to whether or not to continue to refurbish. There isn't cost to refurbishing except for the paint unless there is an issue once they are taken apart.
- There will be a meeting within 2 weeks with AES. Consultation with AES as to cost to have another Industrial System Built.
- Plans for the future are to visit the water plants in Alburgh, VT and Swanton, VT.

2) Fire Department:

- There needs to be a bar put up in the ladies room (handicap accessibility)

3) Gaines Marina gate to facility between Manor Dr and the private drive to the Waste Water Treatment Plant.

- In the past, the Marina has been allowed to keep the gate open and marina customers have used the private drive

➤ Discussion ensued:

- Allowed in the past
- Possibly put of speed limit signs on road and private drive
- Don't allow use of private drive
- Concern of traffic going by the Senior Housing (located on Manor Drive which is a public road)
- The marina is bringing money into the Village
- PWS Pelkey was asked if the vehicles were bothering his crew/work. He mentioned that maybe the speed can be controlled.

Motion by Trustee Arno to authorize Administrator Peters to write a letter to Gaines Marina giving them permission to access the Village private driveway to the Sewer Plant; Seconded by Trustee Menard; 3 AYES, 1 NAY, MOTION CARRIED

c. TRUSTEE DART:

1) Call Out Procedure for the Water Plant –

In response to a letter from Chief Water Plant Operator Bryon Gelineault to Public Works Supervisor Brian Pelkey regarding clarification on a call-out procedure once the 3rd shift at the water plant is eliminated: Trustee Dart stated that call outs and emergency call outs are covered by the Union Contract with CSEA. Anything to do with changing that will have to be approved through the Union.

d. TRUSTEE MENARD:

1) Trustee Menard thanked the Public Works Crew for the hard work in cleaning up the Village. It looks very good.

e. TRUSTEE LE BLANC:

1) Discussion on a lawn mowing program:

- Trustee Le Blanc mentioned he would like to look into the possibility of privatizing the function of law mowing in the Village.
- Use the Village's resources for other work
- Mayor Batha suggested that preliminary information be gathered as to time it takes to mow, square footage of mowing. Then get information from businesses as to cost.
- Trustee Arno stated that some mowing businesses get approximately \$1.50 per minute to mow (which is about \$90/hr).

2) Clean Energy Community Program

- This Program is through NYSERDA
- There are a number of communities in the North Country in this program
- If a municipality qualifies there is grant money available
- Trustee Le Blanc has volunteered to complete the paper necessary for the Program and any grants.
- Consensus of the Board to allow Trustee Le Blanc to go forward with this

f. OTHER REPORTS:

TREASURER:

- The tax bills are at the printers

ADMINISTRATOR:

- 1) A staff meeting was held to review leave requests, articulated the purchasing policy and uniform policy per the Contract.
- 2) Administrator Peters met with Trustee Arno, Trustee Dart, Rec Facility Manager Jess Shields and Public Works Supervisor Brian Pelkey to discuss the procedure for painting the Civic Center building.
- 3) The Consolidated Funding Grants Application is out with a deadline of July 27th. This is an overarching grant New York State runs for all agencies. Administrator Peters asked the Board if they have any projects they want done in the Village to let him know.

PUBLIC WORKS SUPERVISOR:

- 1) Brian Pelkey reported that a representative from Power Sales will be in the Village on Tuesday due to switch problems. Mr. Pelkey will be meeting with him.
- 2) The public works crew is working on Rose Ave to work on house service water lines.
- 3) The new backhoe has been ordered.

RECREATION FACILITY MANAGER:

- 1) Jess Shields reported that they are being proactive with the outside repairs.
- 2) A quote was received from Sherwin Williams for pre-paint cleaner and pressure washing can begin any time.
- 3) They are continuing lawncare
- 4) Ms. Shields thanked Mr. Pelkey and his crew for the assistance they gave with the mulch and bushes
- 5) Trustee Arno asked about the Memorial Day Ceremony at Veterans Park.
 - Aaron Babbie knows the procedure and will be there on Memorial Day
- 6) Some trees were removed and pruned

VII. COMMENTS FROM THE PUBLIC:

No comments from the public

VIII. ADJOURNMENT:

Motion by Trustee Arno to adjourn at 7:59M; Seconded by Trustee Menard; AYE
CARRIED

Respectfully Submitted,



Donna J. Boumik
Village Clerk