

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, September 17, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Thomas M. Dart, Trustee
Dale Menard, Trustee
Ron R. LeBlanc, Trustee

ABSENT: Benjamin J. Arno, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Arsene Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

II. OPEN TO THE PUBLIC:

No comment from the public

II. MINUTES OF PREVIOUS MEETING:

Trustee Menard made a Motion to accept the minutes of the regular meeting of September 4, 2018; Seconded by Trustee Le Blanc; AYE CARRIED

III. BILLS: VOUCHERS 24713 – 24758 \$ 296,655.08

No additions/deletions

Question by Trustee Dart: GP Jager \$7,307 (propeller for aerators at the WWTP)

Trustee Dart and Mayor Batha expressed concerns about the descriptions on the bills. Treasurer Letourneau stated that the new software program should take care of this. Also, the bills are available by Friday afternoon in the event there are questions.

Motion by Trustee Menard to approve and pay the bills; Seconded by Trustee Le Blanc. AYE CARRIED

IV. CORRESPONDENCE:

Village Clerk Donna Boumil read the following correspondence:

- 1) Letter from the Dodge Memorial Library regarding the hiring of Elise Breyette as an on call Library Page effective Sept. 18, 2018. (This is for informational purposes)

- 2) Letter from John Mott, owner of Barcombs Marina regarding the number of moorings and a request to NYSDEC for additional moorings (This is for information purposes)

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) IEEP Annual Meeting on October 23, 2018. Mayor Batha requested approval to attend this meeting. Mayor Batha is the IEEP Coordinator for the Village. Mayor Batha stated that the closest Rep for IEEP is in Syracuse. All of the outstanding requests for IEEP funds have been met, except for the lighting in the basement of the library and bulbs for street lights.

Motion by Trustee Dart to approve the Mayor to attend the IEEP Meeting and related expenses; Seconded by Trustee Le Blanc. AYE CARRIED

- 2) Best Practices – Trustee Dart summarized the purpose of this workshop. Mayor Batha asked if any trustees wish to attend. Fire Chief LeBlanc stated that the workshop may have been cancelled and he will check into it for the Board.
- 3) Letter from Fire Chief LeBlanc requesting permission to accept a grant under the 2017 FEMA Assistance to Firefighters Grant. The grant is in the amount of \$75,020 with a 5% match of \$3,751 for a total of \$78,771. The match would be funded through the fire department general budget. Matching funds for items specifically requested in the grant were cut out of this years' budget.
Trustee Menard made a motion that the Fire Department accept this grant; Seconded by Trustee Le Blanc; AYE CARRIED

Trustee Dart thanked Fire Chief LeBlanc for applying for and writing grants on behalf of the fire department

- 4) Amendment to the Procurement Policy:
Additions/deletions and changes are made in the Amendment to the Procurement Policy to reflect: Additions: Grant Dean, Jeremy Guay, David Carter and Patricia Garrand. Deletions: Timothy Graves. Changes: Daniel Guay, Chief Wastewater Treatment Plant Operator.
Motion by Trustee Menard to approve the changes; Seconded by Trustee Le Blanc; AYE CARRIED
- 5) Letter of Resignation of Code Enforcement Officer:
Mayor Batha read the Letter of Resignation from Code Enforcement Officer Clifford Sterling to be effective October 2, 2018.
Trustee Menard made a motion to accept the Letter of Resignation with regrets from Clifford Sterling; Seconded by Trustee Dart; AYE CARRIED
- 6) Firearms sold: Payment of approximately \$2,000 was received from the Sheriff's Office for the firearms they sold when the Rouses Point Police Department was dissolved.
- 7) Library update:
 - The basement of the library is all cleaned out and books were gotten rid of that were not sold over the summer.
 - They are ready for the asbestos abatement to begin.
 - There was damage done to a painting which is estimated a approx. \$400

b. TRUSTEE BENJAMIN J. ARNO:

Absent

c. TRUSTEE THOMAS M. DART:

Report on behalf of Trustee Arno:

- 1) Trustee Arno inquired if striping can be done at the Civic Center along the grass in the front of the building and then another row behind this. This will enable vehicles to line up when parking. The parking lot tends to get plugged up during events.

Discussion: PWS Brian Pelkey stated that the Civic Center parking lot is slated for paving in approximately 2 years.

- The striping that is used for lining the fields can be used to stripe the parking lot.
 - PWS Pelkey will look into striping portions of the parking lot
- 2) Boat ramp on Montgomery Street:
- The water is extremely low and there was an incident with the FD boat trailer
 - Trustee Arno heard from the Coast Guard that they occasionally use the boat ramp and they cannot now.
 - Discussion ensued regarding Public Works forming additional pads to be placed at the end of the ramp. Boats are powering up onto their trailer which moves all of the debris into a pile.
 - Motion by Trustee Menard to repair the boat ramp add 2 more pad extensions; Seconded by Trustee Dart; AYE CARRIED
- 3) 3 way stop at Pine, Pineview and Elm Streets:
- Trustee Arno has received phone calls expressing concern that not all vehicles are stopping at this 3-way stop. He suggested an alternative: yield sign from Pine to Elm and stop sign at Pineview.
 - The Board discussed and determined that signage that read 3-way stop under the stop signs was the best solution.

Trustee Dart:

- 1) Village Alarms Response:

- An alarm system has been discussed as a result of the water plant not operational on the 11:00PM – 7:00AM shift. (alarms such as chlorine, sewer alarms, etc.)
- Clinton County Emergency Services may be able to handle the dial up alarms free of charge
- A written request would have to be made to Mr. Eric Day requesting such services
- Currently, the fire department, water plant and civic center are not connected to the fire alarm system that the other village building are.
 - For discussion at budget time.

- 2) Trustee Dart requests an Executive Session to discuss the employee history of particular employee (s); Seconded by Trustee Menard; AYE CARRIED

d. TRUSTEE DALE M. MENARD:

- 1) Trustee Menard read a 2018 Summer Final Swim Report submitted by Youth Commissioner Linda Fredette.

e. TRUSTEE RON R. LEBLANC:

1) IT Infrastructure work quote:

- A quote has been received from a supplier to consolidate and fortify emails, “hardening” of the infrastructure
- The quote for this year (partially prorated) is \$3,282.
- Discussion: Trustee Dart suggested that during the budget talks for next year, that upgrades be made to some computer equipment
- Trustee Dart made a motion to approve the quote received for improvements to the IT Infrastructure; Seconded by Trustee Le Blanc; AYE CARRIED

2) Clinton County Department notification:

- The fire department received notification that the CCHD is providing mandatory training for food service providers at an expense of \$130 per person
- This affects the fire department because they have pancake breakfasts a few times a year
- Trustee Le Blanc suggest that the Village send a letter in opposition of this training
- Discussion ensued:
A response to the CCHD will be made when information is received by the Administrator or Clerk as to the mandatory training.

f. OTHER REPORTS

ADMINISTRATOR:

- 1) Administrator Peters is applying for a grant through Healthy Neighborhood for skates for the Civic Center. (This is a budgeted item, but would like to offset the cost with a grant)
- 2) Administrator Peters has received phone calls from businesses interested in locating to Rouses Point. Nothing concrete yet, but encouraging.

TREASURER:

Nothing to report

PUBLIC WORKS SUPERVISOR:

- 1) Updates on streets:
 - PW Crews are working on sidewalks and storm drains on Smith Street
- 2) Electric Crew:
 - Working on various projects and building maintenance throughout the Village
- 3) Fall pick up is scheduled form 10/22/18 – 10/26/18 (week before Halloween)

Motion by Trustee Dart to recess for Executive Session at 7:58PM; Seconded by Trustee Menard; AYE CARRIED.

Motion by Trustee Menard to enter into Executive Session at 8:00PM; Seconded by Trustee Le Blanc; AYE CARRIED

No action taken in Executive Session.

Motion by Trustee Dart to enter into Regular Session at 8:50PM; Seconded by Trustee Menard; AYE

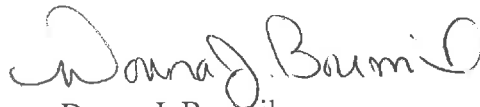
Motion by Trustee Menard to hire a Recreation Maintenance Worker at the direction of the Recreation Facility Manager with a 6 month probation; Seconded by Trustee Le Blanc; AYE
CARRIED

Motion by Trustee Menard to appoint Jerry Pivetta as a "labor-in-training" at the WWTP with a 3 month probation; Seconded by Trustee Le Blanc: ROLL CALL VOTE: Trustee Menard – AYE; Trustee Le Blanc – AYE; Trustee Dart – NAY. Motion carried

VII. ADJOURNMENT:

Motion by Trustee Dart to adjourn at 8:57PM; Seconded by Trustee Menard; AYE
CARRIED.

Respectfully Submitted,



Donna J. Boumil
Village Clerk

