

Minutes of the regular meeting of the Board of Trustees of the Village of Rouses Point, New York, held on January 20, 2009 at Halstead Hall, commencing at 7:00 p.m.

PRESENT: George A. Rivers, Mayor
Brian B. Jefferson, Trustee
Kelly A. Penfield, Trustee
Jean L. Birtz, Trustee
Francis J. Baker, Trustee

ALSO PRESENT: Arsene F. Letourneau, Treasurer
Brian S. Pelkey, Public Works Superintendent
Jacqueline Kelleher, Labor Counsel

RECORDING SECRETARY: Carol A. Hanfield, Village Clerk

CALL MEETING TO ORDER:

Mayor Rivers called the meeting to order and began with the Pledge of Allegiance to the Flag.

COMMENTS FROM THE PUBLIC:

Matt Faubert , 351 Route 9B, Rouses Point stated that he was back with pictures and drawings for his Eagle Scout Project. The pictures showed the dug outs that were built in Mooers and they are what he would like to do at the Civic Center. Mayor Rivers asked him let the Board review the pictures and they would address it later in the meeting.

Mr. Alan Kaufman, Mountain View Drive was present to talk about the discontinuance of water and sewer fees for unoccupied buildings, apartments or office spaces. He presented information to Trustee Penfield for her review on this matter and stated that he would wait to discuss it later in the meeting.

Gerald Robert, Acting President of MHH&Ladder Co. No. 1 and Mike LeBlanc, Rouses Point Fire Chief were present and Mr. Robert stated that for the past 10 years they have done a number of fund raisers and have received memorial donations. With those donations and fundraisers they have received presented the Village with a check in the amount of \$50,594 to donate towards the purchase of the ambulance. Mayor Rivers thanked Mr. Robert for the donation and asked the Clerk to send a letter to the company thanking them for the donation.

Geri Favreau, 6 Pearl Street, addressed the Board with an update on the celebrations that are going on in the Village. We are getting some nice grants. They will be bringing the Lois Clermont here and the Fete de Danse. The Library is having their program on the 17th of February at 11:00 in the morning. Kate Messner is going to do a children's program. The 4th of July celebrations are moving along. A meeting will be held next Thursday with the principle parties to work out some details and see if they want to do the same or different for next year and other things. There are also other groups that would like to come to Rouses Point this summer with youth programs. The Adirondack Regional Theatre is going to be doing another traveling show and they want to come back probably the week before Fete de Danse. There is another group of a couple of ladies who write children's books and they blow them up and make them life size and the kid's are invited to come in and tour around the books. She asked them to come to Rouses

Alan Kaufman addressed the Board stating that he had given Trustee Penfield what he pulled off the E-Code for the Village and it addresses this issue quite clearly. Treasurer Letourneau stated that that code is dated 1949 and anytime the Board amends the water or sewer rates they do it by resolution which the law establishes that they can do that. Under 118.12 it states that by sending written notice to the Village to discontinued use and until such notice is given you will be charged. Discussion followed.

Mayor Rivers again suggested that before this goes to the Attorney the Board should go through the code thoroughly. Mayor Rivers read section 4.4.1 of the new code – Discontinuance and Resumption of Service. Trustee Penfield stated that this issue is not when the Village is turning off the water but if retail space on an apartment becomes vacant - the issue that has been discussed before. She stated that she had asked the Treasurer to pull out the paperwork from the last time it was amended. Mr. Kaufman expressed his concerns about commercial customers bills and also discussed paying for debt service. Discussion followed and a decision was made that the Water Code be tabled until the Board has a chance to review it thoroughly.

Mayor Rivers stated that everyone had copies of the proposal from Security Concepts and asked PWS Pelkey to explain. Mr. Pelkey talked about the security around the blue building. It had been discussed about putting a fence around the building and try to encompass the compost pile, gas pumps and the blue building. Instead of fencing they are looking at a security system which would be a lot cheaper. It would record 24/7 for 30 days. He and the Mayor met with a man from Security Concepts and he gave a quote on what it would cost to put the security cameras around the building.

Mayor Rivers explained the capabilities of what the system can do. There is a POD that can cost about \$8 each and would be issued to each employee and when they want gas they go to the gas pump and swipe it and it turns on the pump and records who is getting the gas and when the gas pump is off. The Board, Clerk, PW Supervisor or whoever, can be given a special code and can monitor the system by their computers and see what is going on at all times from the office or their home.

PWS Pelkey explained to the Board that we had problems with the compost pile and it was getting to the point that we almost closed the compost pile down. Why should we penalize the rest of the Village people for one or two that are dumping stuff that they are not supposed to. We would be able to see who, the time, date and license plate and then hand it over to the police department. These cameras are night vision and record on motion and record one month at a time. The cameras will be activated 24/7 if there is motion but shut down to store the tape life. There is nothing missing that we are aware of but we have a lot of money in stock like wire and pipe so rather than putting a fence around the whole place and having to pass out keys to the Fire Dept. for gas; the WWTP staff to get into their building; this way everything would be covered eventually, the compost pile, sand pile, all our stock, who is coming and going, at what hour of night. He has received calls at night and by the time he gets there the people are gone. This would all be recorded. This system can even record the plate numbers as they come and go.

The first quote is for the initial computer hard drive which comes with four cameras. The other quote is for an additional four cameras for up the WWTP road. These cameras cannot be installed at this time because you have to dig and put conduits in and a pole to put the cameras on. The initial four cameras will be placed on the office building and you can watch

up the road, the back of the building, the front of the building and a vehicle going away. He felt that we would have more control.

The cost to install this system now would be \$8,162.45. The other quote for \$6,912.18 is what would be budgeted for next 2009-1010 budget and would be for up the WWTP road. A meeting will need to be held with the Mayor, Police Chief, Brian and the man from Security Concepts. Everything will be addressed. Eventually the time cards can be replaced with the POD system; the capability of the gas pumps; and the security around the buildings. There is also a system to open the doors that could be addressed down the road. Discussion followed.

Trustee Birtz stated that he would rather do the whole project in the budget process and discuss it more. He also stated that he does not see the need to have this system. Trustee Penfield suggested that the Police Department be involved in this prior to the Board deciding to move forward with it. Discussion followed.

Mayor Rivers announced that he is forming the Veteran's Park/Former Beach Project Advisory Committee. He has asked several people to serve on this committee. The Village has received money from the State and the engineering firm ELAN will be doing the design and would like to meet with the committee. The new members are Dick Baker, John Cooper, Everet Larson, Jan Letourneau, John Mott, Mike O'Brian, Cindy Bourgeois, Mary Racicot and Melissa McManus who will be doing the project. They will be meeting the end of January or the first part of February with ELAN.

Mayor Rivers stated that we have been working with NCCS trying to get IEEP money for the new construction. The engineering firm designed the heating system to be a heat pump system which is STAR ENERGY^o approved and the lighting which is all energy efficient. The total cost of this project is \$444,000 and IEEP has approved \$82,565 for this project. It is not finalized at this time but the Engineer from IEEP will be following up with the Mayor on this.

Mayor Rivers presented a Capital Reserve "type" Fund Resolution for the ambulance fund and made a motion to accept the resolution as presented; Seconded by Trustee Jefferson;
ROLL CALL VOTE ALL AYES (SEE ATTACHED)

TRUSTEE BRIAN B. JEFFERSON:

Trustee Jefferson announced that there will be a MEUA Engineering Workshop, February 11 & 12, 2009 in Syracuse. Brian Pelkey stated that it is a hands-on workshop and they are mandating us to wear arc flash suits in the substation. This is a very good course on starting a program and getting the training and he would like to send Dan MacCallum and Eric Miller. Trustee Jefferson made a motion to allow Dan & Eric to attend this workshop; Seconded by Trustee Birtz; AYE CARRIED

Trustee Jefferson announced that MEUA is hosting the 2009 Lineworker Classes and Brian Pelkey stated that he would like to send Dan MacCallum, Eric Miller and Jason Juneau to this training in Plattsburgh. Trustee Jefferson made a motion to allow the line crew to attend this training; Seconded by Trustee Baker; AYE CARRIED

Trustee Jefferson made a motion authorizing John Bernard, Kim Bennett & Nelson Barcomb to attend the Class D Training on February 19th and March 19th which will be held at the Peru Volunteer Fire Department. There is no fee for this class. They need these contact hours to hold their Class D Water License; Seconded by Trustee Baker; AYE CARRIED

Trustee Jefferson made a motion requesting an Executive Session to discuss Electric Personnel; Seconded by Trustee Birtz; ROLL CALL VOTE ALL AYES

Trustee Jefferson made a motion requesting an Executive Session to discuss an Electric Customer; Seconded by Trustee Birtz; ROLL CALL VOTE ALL AYES

Trustee Jefferson made a motion requesting an Executive Session to discuss Water Personnel; Seconded by Trustee Birtz; ROLL CALL VOTE ALL AYES

TRUSTEE KELLY A. PENFIELD:

Trustee Penfield stated that the Board received from the Police Department a recommendation in terms of studying the on going parking situation that has been discussed at the last couple of meetings. She proposed to have everyone look at it and discuss it at the next meeting.

Trustee Penfield made a motion requesting an Executive Session to discuss CSEA Contract Negotiations; Seconded by Trustee Jefferson; ROLL CALL VOTE ALL AYES

Trustee Penfield made a motion requesting an Executive Session to discuss a Contract Negotiation; Seconded by Trustee Jefferson; ROLL CALL VOTE ALL AYES

Trustee Penfield made a motion requesting an Executive Session to discuss Police Personnel; Seconded by Trustee Birtz; ROLL CALL VOTE ALL AYES

TRUSTEE JEAN L. BIRTZ:

Trustee Birtz made a motion requesting an Executive Session to discuss Library Personnel; Seconded by Trustee Jefferson; ROLL CALL VOTE ALL AYES

TRUSTEE FRANCIS J. BAKER:

Trustee Baker stated that the Shared Services Committee hired Barton & Lougidice to do the study for the Feasibility Study on the water and wastewater. They will be meeting again to sign the contract.

Trustee Baker's next item was the request from Jason Andrew for the use of the Civic Center. The Board discussed the fee to be charged for the use of our Civic Center for this amount of time. Trustee Baker made a motion authorizing Jason Andrew to use the Civic Center for the Fete de Danse from July 6 – 26, 2009; Seconded by Jefferson; AYE CARRIED The fees to be charged will be discussed at the next meeting.

Trustee Baker stated that he and Mike are waiting for a quote from the company for the ceiling at the Civic Center and we should have it back by the end of the week or early next week.

TREASURER LETOURNEAU:

Treasurer Letourneau reminded the Board to get their budget sheets in.

PUBLIC WORKS SUPERVISOR PELKEY:

PWS Pelkey stated that the transformer is now scheduled to arrive this Friday. He has the crane lined up to unload it.

OPEN MEETING TO THE PUBLIC:

Trustee Jefferson made a motion to allow Matt Faubert to build the dug-outs at the Civic Center as his project for getting his Eagle Badge; Seconded by Trustee Birtz; AYE CARRIED.

The Boy Scouts are to supply a Certificate of Insurance to the Village prior to commencement of the work. Brian Pelkey will approve the finished project.

RECESS:

Trustee Penfield moved to recess the meeting at 8:08 p.m.; Seconded by Trustee Baker; AYE CARRIED

EXECUTIVE SESSION:

No action taken during Executive Session regarding Electrical Personnel.
No action taken during Executive Session regarding an Electrical Customer.
No action taken during Executive Session regarding Water Personnel.
No action taken during Executive Session regarding Police Personnel.
No action taken during Executive Session regarding Contract Negotiations.
No action taken during Executive Session regarding Contract Negotiations.
No action taken during Executive Session regarding Library Personnel.

RECONVENE:

Mayor Rivers moved to reconvene at 8:17 p.m.; seconded by Trustee Jefferson. AYE CARRIED

Trustee Penfield made a motion to appoint Daniel Guay to the Water Plant Operator position effective immediately at a rate of pay being \$12.44/hour with full benefits; Seconded by Trustee Baker; AYE CARRIED

Trustee Penfield made a motion to discontinue our cleaning contract with Jim Gero for the Village Office complex; Seconded by Trustee Birtz; AYE CARRIED

Trustee Penfield made a motion authorizing the Office Staff to clean the offices after work hours and be paid the same rate of pay as presently being paid out to be divided equally among them; Seconded by Trustee Jefferson; AYE CARRIED

Trustee Penfield made a motion to appoint Chad Ebere to the Police Officer position at a rate of \$13.63/hr. contingent upon passing the physical agility test and the physical. This position offers full benefits and the start date will be February 2, 2009; Seconded by Trustee Birtz; (4) Ayes (1) Nay (Trustee Jefferson).

ADJOURNMENT:

Trustee Baker made a motion to adjourn at 9:31 p.m.; seconded by Trustee Jefferson; AYE CARRIED

Respectfully Submitted,

Carol A. Hanfield
Village Clerk

