

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Tuesday, January 17, 2017 at the Village Office commencing at 7:00 PM

PRESENT: Daniel H. Letourneau, Mayor
John A. Mott, Trustee
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee

OTHERS PRESENT: Jean LaBombard, Administrator
Arsene F. Letourneau, Treasurer

ABSENT: Arvil J. Moore, Trustee

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

CALL MEETING TO ORDER:

Mayor Daniel Letourneau called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC:

No comments

MINUTES OF PREVIOUS MEETING:

Motion by Trustee Arno to approve the minutes from the Special Meeting of January 3, 2017 meeting and the Regular Meeting of January 3, 2017; Seconded by Trustee Dart; AYE CARRIED

BILLS: **VOUCHERS** 16037 - 16089 \$ 200,351.97

Additions: Excellus - \$47,368.34
 Simply Prescriptions - \$3,935.21
 NYSEG - \$ 32,830.65

Motion by Trustee Arno to approve and pay the bills; Seconded by Trustee Dart;
Discussion: Trustee Dart – Edmunds & Associates – Utility Billing Software, Mike LeBlanc – reimbursement for EMT Book, Civic Center electric bill - \$3,577.44 for 1 month (lights have been changed to LED and a new variable frequency drive has been installed), Momar – Aero-Best (WWTP cleaner) AYE CARRIED

CORRESPONDENCE:

- 1) Letter of Resignation from Geraldine Boumil, Library Page
Motion by Trustee Arno to accept the Letter of Resignation; Seconded by Trustee Mott; AYE CARRIED

REPORTS OF THE MAYOR AND TRUSTEES:

MAYOR:

1) **Election Resolution 2017-02 (Polling Place)**

Motion by Trustee Arno to accept and publish the Election Resolution establishing a Polling Place; Seconded by Trustee Dart: ROLL CALL VOTE: Trustee Mott – AYE; Trustee Moore – ABSENT; Trustee Arno – AYE; Trustee Dart – AYE; CARRIED

2) **Voter Registration Day Resolution 2017-03 (Voter Registration Day)**

Mayor Letourneau provided an explanation of Voter Registration Day: Voter Registration Day allows people to come to the Village Office on a designated day to register to vote. However, applications to register to vote are available on a daily basis at the Village Office. Over the past several years no one has registered to vote during Voter Registration Day. The Village has had to provide Election Inspector Staff to be present during Voter Registration Day.

There is no legal requirement to hold a Voter Registration Day; however, there is a requirement to pass a Resolution if a Registration Day is **not** going to take place.

Discussion followed:

- Notification of this Resolution will appear on the February Utility Bills
- Residents can obtain a Voter Registration Application at the Village Office – Monday – Friday until February 24, 2017 (25 days before election)

Trustee Mott made a motion to not hold a Voter Registration Day; Seconded by Trustee Arno; ROLL CALL VOTE Trustee Mott – AYE; Trustee Arno – AYE; Trustee Dart; AYE; Trustee Moore – ABSENT; AYE CARRIED

3) **Wastewater Treatment Facility Asset Management Program**

Mayor Letourneau read a letter that was dated January 10, 2017 informing the Village of Rouses Point that we have been selected as one of 13 facilities in New York and Vermont to participate in the Lake Champlain Basin Program's Technical Assistance in Wastewater Treatment Facility Asset Management Program.

- This program is of no cost to the Village
- There is a 5 step process to develop an asset management plan
- The plan will research available funding opportunities for infrastructure improvement projects outlined in a Capital Improvement Project Plan

4) Request from the Dodge Memorial Library to hire 2 substitute pages and an update on a recent meeting

- Mayor Letourneau, Trustee Arno and Administrator LaBombard met with the Library Board and Susan Sullivan to review the request to hire
- Reviewed the payroll certification of employees and will provide an updated list
- Library Technician will fill in for the library page when library page not available
- Library looking to expand services
- Library welcomes input from the public

Motion by Trustee Arno to approve the request to hire 2 new library pages; Seconded by Mayor Letourneau; Discussion: Treasurer Letourneau asked for clarification of the Library Technician filling in for the Library Page (if and when the Page is unable to work, the Technician will fill in instead of calling in a substitute). Additionally, the Library Board approved the request.

AYE CARRIED

TRUSTEE ARVIL MOORE:

Absent

TRUSTEE MOTT:

No report

TRUSTEE ARNO:

Railroad Station/Welcome Center –

Trustee Arno presented 5 pictures showing heavy snow, which fell from the roof and landed on the heat pump and pipes. Trustee Arno asked that a roof be constructed over pipes to protect them.

- This was part of the original grant which was not completed. The Village is unable to have this contractor complete the work because it is under litigation
- Public Works crew will be able to construct and install a roof
- There are not specific funds in the Welcome Center budget for building maintenance; therefore, the funds will have to come out of the buildings fund for the Village

Trustee Arno made a motion to construct a protective cover over the heat pump and pipes; Seconded by Trustee Dart; AYE CARRIED

Trustee Dart volunteered to keep the pipes clear until the cover can be constructed.

TRUSTEE DART:

No report

OTHER REPORTS:

TREASURER:

- Reminder to turn in budget sheets
- The Treasurer sent a letter to the County Treasurer requesting the sales tax projection

ADMINISTRATOR:

No report

CLERK:

No report

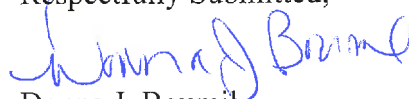
COMMENTS FROM THE PUBLIC:

No comments

ADJOURNMENT:

Motion by Trustee Arno at 7:30PM to adjourn; Seconded by Trustee Mott; AYE CARRIED.

Respectfully Submitted,



Donna J. Boumil
Village Clerk