

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on October 2, 2017 at Halstead Hall, 39 Lake Street, Rouses Point, NY commencing at 7:00 PM

**PRESENT:** Daniel H. Letourneau, Mayor  
Benjamin J. Arno, Trustee  
Dale M. Menard, Trustee  
Thomas D. Batha, Trustee  
Thomas M. Dart, Trustee

**OTHERS PRESENT:** Arsene F. Letourneau, Treasurer  
Brian Pelkey, Public Works Supervisor  
Clifford Sterling, Codes Enforcement Officer

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Daniel H. Letourneau called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**I. MINUTES:**

Motion by Trustee Arno to accept the minutes of the Regular Meeting of September 18, 2017 and Special Meeting of September 22, 2017; Seconded by Trustee Dart; AYE CARRIED

**II. BILLS:** Voucher 17220-17257 \$ 70,544.57

Additions: NYSEG \$11,690.97

Motion by Trustee Menard to approve and pay the bills; Seconded by Trustee Batha with discussion; Discussion rescinded. AYE CARRIED

**III. CORRESPONDENCE:**

- 1) Letter from the Dodge Memorial Library Board – re: Library Construction Grant  
Trustee Arno made a motion to approve the Library Board applying for the Library Construction Grant; Seconded by Trustee Menard; AYE CARRIED
- 2) Thank you note from Danielle O’Mara – Tobacco Free Clinton Essex Franklin
- 3) Email re: new Zoning Board of Appeals member  
Trustee Arno made a motion to approve the appointment of Michael Mumley to the Zoning Board of Appeals; Seconded by Trustee Batha; AYE CARRIED
- 4) Letter from Ernie Barcomb: Letter read regarding continuation of employment as needed or final day on October 18, 2017.  
Trustee Menard made a motion to accept this letter as Ernie Barcomb’s last day of work to be October 18, 2017; Seconded by Trustee Arno;  
Discussion: Mr. Barcomb no longer holds a WWTP Operator certification. He has been an important part of the CAD Program and mapping out the infrastructure. The Board wishes to thank Mr. Barcomb for his years of service and accepts his notice that his last day of employment will be October 18, 2017.  
AYE CARRIED

- 5) Letter from Montgomery Hose Hook & Ladder – re: probationary member  
Trustee Menard made a motion to approve Jeremy Guay as a probationary member;  
Seconded by Trustee Arno; AYE CARRIED

#### **IV. REPORTS:**

##### **MAYOR:**

- 1) Update on Village Administrator position  
Many emails have been sent to applicants. The employment history of the applicants will be discussed in Executive Session.
- 2) Update on Pfizer production status & closing time table:
  - Final production run will be complete November 2017, decommissioned by 2018
  - The destruction in Puerto Rico has no bearing on the Rouses Point Plant.
  - The Plant in Puerto Rico that produced the same product as Rouses Point was dismantled approximately 5 years ago and production sent to Ireland.
  - Pfizer will continue to market the facility
- 3) Update on Kiosk from US Geological Service
  - The Kiosk is installed and operational
  - There is information about the lake level, weather conditions
  - Webcam focusing on the lake and boat launch
  - Public Works and Electric Department assisted in installation
- 4) Letter from New York State Department of Health
  - Ready to continue project
  - Project Manager Brian Pelkey gave a brief summary of the remainder of the project to include skid units, auto dialer and time frame.
- 5) Update on Ice at the Civic Center:
  - Painting over the weekend
  - Finish with ice
  - WWTP has been helping
  - Puddles of water were found inside the front door of the civic center.
    - WWTP tested – chlorinated water
    - Public Works to investigate source
  - Discussion of amount of ammonia needed to get the compressors up and running for the season.
- 6) Mayor Letourneau reminded the Board of the Meeting Agenda and the reason for the Agenda is to help organize the meeting and assist in compiling background information.

##### **TRUSTEE ARNO:**

- 1) Welcome Center: getting ready to black top
- 2) Inquired about the ice stops on the roof of the Welcome Center.
  - Discussion: Trustee will gather information and estimates to present to the Board

**TRUSTEE DART:**

- 1) Discussion concerning the amount of ammonia used at the Civic Center to ready the ice. Determination made to test the tank in the spring for leaks
- 2) Clarification asked for regarding the new IEEP Guidelines presented by Trustee Batha

**TRUSTEE MENARD:**

Nothing to report

**TRUSTEE BATHA:**

- 1) Continues to refine the IEEP process. Funds for this program have begun to decline (last month \$6,000 compared to previous \$7,600)

**2) OTHER REPORTS:**

**CLERK:**

Nothing to report

**TREASURER:**

Treasurer Arsene F. Letourneau attended a meeting at the Town of Champlain – joint youth commission (town and villages) and State Comptroller to discuss a recent audit. An October 12<sup>th</sup> meeting is scheduled to formulate an action plan.

**PUBLIC WORKS SUPERVISOR:**

- Fall Pick-up is scheduled from October 23 – 27<sup>th</sup>.
- Public Works is working on a storm drain project on Smith Street.

**CODES ENFORCEMENT OFFICER:**

- Reminder to obtain building permits
- The Village has begun fining if work is being done without a permit

**COMMENTS FROM THE PUBLIC:**

- Ron LeBlanc – Inquired about the Restore NYS Grant
  - Mayor Letourneau stated that this was discussed at the previous meeting and no one on the Board will be attending the webinars/workshops

**EXECUTIVE SESSION:**

Motion by Trustee Menard to recess for an Executive Session at 7:29PM to discuss matters leading to the employment of a particular person and discuss the employment history of a particular person; Seconded by Trustee Arno; AYE CARRIED

Motion by Trustee Arno to enter into Executive Session at 7:32PM; Seconded by Trustee Batha; AYE CARRIED

No action taken in Executive Session

**REGULAR SESSION:**

Motion by Trustee Arno to enter into Regular Session at 8:04PM; Seconded by Trustee Menard

Crown Victoria:

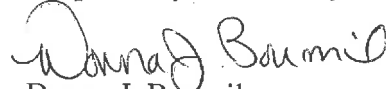
Discussion ensued regarding the surplus and advertising.

- The Clerk will contact NYCOM for advice as to advertising and notify the Board
- There will be no minimum bid advertised
- It cost \$939 to un-brand and decommission as a police car. This is not reimbursable through the Restructuring Grant

**ADJOURNMENT:**

Motion by Trustee Menard to adjourn at 8:13PMPM; Seconded by Trustee Arno; AYE CARRIED

Respectfully Submitted,

  
Donna J. Boumil  
Village Clerk